

# Alliance Air Aviation Limited

(A wholly owned subsidiary of AIAHL)

Ref. No. :- AAAL/PERS/2023/2332

Date:- 26.09.2023

## Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following posts:-

| <b>Technical Project Manager</b>       |   |
|--|---|
| <b>Number of Posts</b>                 | 1 (One)   |
| <b>Place of Posting</b>                | Delhi   |
| <b>Qualification</b>                   | <b>Engineering Graduate/AME (In addition to qualification MBA degree holder will be preferable)</b>   |
| <b>Experience</b>                      | 7 years of total experience is required, in which 3 year of engineering CAMO/PPC/Stores/PBH/GSMA function and atleast 2 year of relevant profile experience is must.<br>Engineering Graduate/AME having MBA degree holder will be preferable.<br>Exposure in migration of ERP system is required.<br>Work Knowledge of Laminaar ERP system is preferable.   |
| <b>Job Responsibilities (in brief)</b> | <ul style="list-style-type: none"> <li>• Monitoring of engineering ERP system project for all aspect to meet TAT.</li> <li>• Ensure Reconciliation, execution &amp; monitoring of Global Maintenance Service Agreement (GMSA).</li> <li>• Monitoring &amp; execution of all transaction in ERP system.</li> <li>• Monitoring of all core return on time to vendor and approval of all shop quotation as per shop report.</li> <li>• Monitoring and ensure forecasting, scheduling and accomplishment of all maintenance tasks through ERP system.</li> <li>• Administration of ARMS software.</li> <li>• Create ERP system management &amp; communication plans and processes.</li> <li>• Analyze and develop procedures for ERP system management and technical duties.</li> <li>• Define proper project responsibilities with stakeholders.</li> <li>• Any such other work as may be required from time to time by management.</li> </ul> |
| <b>Age</b>                             | Maximum Age 50 Years (as on 01.09.2023)   |
| <b>Salary &amp; Emoluments</b>         | INR 1,00,000 per month approx (all inclusive)   |

| <b>Lead Engineer - Power Plant</b>     |   |
|--|---|
| <b>Number of Posts</b>                 | 1 (One)   |
| <b>Place of Posting</b>                | Delhi   |
| <b>Qualification</b>                   | <b>Engineering graduate/AME</b>   |
| <b>Experience</b>                      | 6 years of aviation experience is required in which atleast 3 year of relevant profile experience is must.  |
| <b>Job Responsibilities (in brief)</b> | <ul style="list-style-type: none"> <li>• Monitoring to all power plant cell activities to meet engine TAT.</li> <li>• Ensure monitoring of all engine contract and negotiation.</li> <li>• Ensure monitoring &amp; execution of all transaction in ARMS system.</li> <li>• Monitoring of all installed engine health check parameter, BSI schedule and shop visit report and further claims.</li> <li>• Monitoring of engine vendor SOA and other parameters.</li> <li>• Ensure engineering technical follow-up with vendor for defect analysis.</li> <li>• Produce engineering analysis, actions plan and technical follow-up on monthly/weekly basis to vendor.</li> <li>• Support the development and implementation of industrialized processes, methods and tools to improve efficiency and qualitatively the activities performed.</li> <li>• Control and updating of engineering power plant section Planning &amp; Procedures.</li> <li>• To Forecast and Plan the scheduled engine change program.</li> <li>• To forecast the Material requirement for carrying out the scheduled/unscheduled engine change maintenance.</li> <li>• Co-ordination and arrangement of Hanger as per Maintenance planning data or Environmental conditions requirement.</li> </ul> |

|                                |  |
|--------------------------------|--|
|                                | <ul style="list-style-type: none"> <li>Establish monthly maintenance forecasting on Alliance Air fleet for projecting the upcoming maintenance events and provide tentative plan period for advance procurement of material required for task compliance on monthly basis.</li> <li>Administration of ARMS for power plant section work.</li> <li>Any such other work as may be required from time to time by management.</li> </ul> |
| <b>Age</b>                     | Maximum 50 Years (as on 01.09.2023)  |
| <b>Salary &amp; Emoluments</b> | INR 80,000 per month approx (all inclusive)  |

| <b>ARC Engineer</b>                    |  |
|--|--|
| <b>Number of Posts</b>                 | 1 (One)  |
| <b>Place of Posting</b>                | Delhi  |
| <b>Qualification</b>                   | <b>Engineering Graduate/AME (B1/B2)</b>  |
| <b>Experience</b>                      | 5 years of total experience is required in which 3 year of CAMO function experience is must.   |
| <b>Job Responsibilities (in brief)</b> | <ul style="list-style-type: none"> <li>Review of aircraft and records for compliance with airworthiness requirements for issue of ARC.</li> <li>Review of applicable aircraft records in accordance with AMC CAR M.</li> <li>Accomplishment of a physical aircraft survey on the applicable aircraft in accordance with AMC CAR M.</li> <li>Issuance of an ARC for each aircraft annually.</li> <li>Issuance of an annual CMR (six months after ARC issue) for each aircraft.</li> <li>Maintaining an ARC due database.</li> <li>Applications and communication with authorities regarding ARC of aircraft.</li> <li>Ensuring that quality and safety standards of the airline are maintained to the highest level.</li> <li>Completion of applications for new aircraft.</li> <li>Cooperating with and assisting the audit team leader at all times during the preparation, conduct and completion of the audit process.</li> <li>Monitor and Review Corrective Action Plans for ARC.</li> <li>Evaluate the effectiveness of completed corrective actions.</li> <li>Investigate other operational functions as directed by the Head of Engineering/ED Engg/ CAM.</li> <li>Ensure proper functioning of ARMS system for relevant section work.</li> <li>Any such other work as may be required from time to time by management.</li> </ul> |
| <b>Age</b>                             | Maximum 50 Years (as on 01.09.2023)  |
| <b>Salary &amp; Emoluments</b>         | INR 75,000 per month approx (all inclusive)  |

| <b>Sr. Manager (Logistics)</b>         |  |
|--|--|
| <b>Number of Posts</b>                 | 1 (One)  |
| <b>Place of Posting</b>                | Delhi  |
| <b>Qualification</b>                   | <b>Engineering/Graduate/AME</b>  |
| <b>Experience</b>                      | Total 05 years of aviation experience is required in which atleast 2 year of relevant profile experience is must.  |
| <b>Job Responsibilities (in brief)</b> | <ul style="list-style-type: none"> <li>Perform regular reviews of stores to identify, control, segregate, and maintain all materials according to the manufacturer requirements and operational demands.</li> <li>Plan, direct and control all activities of Logistics.</li> <li>Establish and maintain clear policies, procedures related to his area of responsibilities and the interface with other stake holders.</li> <li>Ensure that the Materials and Logistics personnel are in possession of the correct skills are given.</li> <li>Continual and adequate training, and are up to date on the latest methods, procedures and requirements and are of sufficient strength to accomplish their work effectively.</li> <li>To support the engineering and maintenance team with required materials, tools and other requirements in timely manner to comply all the tasks. Also, ensure the issuance of orders, deliveries, custom clearance, GRN in system.</li> <li>Ensure smooth co-ordination with various internal and external departments/ agencies so as to achieve the targets.</li> <li>Responsible for the creation and continued maintenance of the Supplies &amp; Logistics environment who shall provide for all that material support.</li> <li>Monitor all Stock levels associated with the Smart Part group.</li> </ul> |

|                                |  |
|--------------------------------|--|
|                                | <ul style="list-style-type: none"> <li>Ensuring receipt of the unserviceable repairable items from Engineering Store and subsequently making prompt arrangements to dispatch the repairable unserviceable components for repairs/closing exchange Orders. Minimize the turnaround time for repairs.</li> <li>Wheels and brakes for repair and overhaul and to prepare all documents related to dispatch and export, coordinate with vendor for day-to-day requirement to meet all aircraft check requirements.</li> <li>Ensure to return back the unserviceable components removed from the aircraft to respective vendors to close the exchange transaction within stipulated time.</li> <li>Any such other work as may be required from time to time by management.</li> </ul> |
| <b>Age</b>                     | Maximum 50 Years (as on 01.09.2023)  |
| <b>Salary &amp; Emoluments</b> | INR 65,000 per month approx (all inclusive)  |

| <b>Quality Auditor</b>                 |   |
|--|---|
| <b>Number of Posts</b>                 | 1 (One)   |
| <b>Place of Posting</b>                | Delhi   |
| <b>Qualification</b>                   | <b>Engineering Graduate/AME (B1/B2)</b>   |
| <b>Experience</b>                      | 5 years of aviation experience is required in which atleast 2 year of relevant profile experience is must.  |
| <b>Job Responsibilities (in brief)</b> | <ul style="list-style-type: none"> <li>Technical auditors are assigned for specific audits by Lead Auditor and are responsible to the Lead Auditor, QM and other higher authority.</li> <li>Analysing activity questionnaire and compliance checklist submissions as assigned by the Lead Auditor.</li> <li>Communicating and clarifying audit requirements to personnel being interviewed.</li> <li>Planning and carrying out assigned responsibilities effectively and efficiently.</li> <li>Documenting all findings and observations.</li> <li>Preparing list of findings and recommendations of an audit in a timely manner.</li> <li>Assessing the effectiveness of the corrective action plan submitted by an auditee.</li> <li>Preparation and submission of all audit-related documents and notes pertaining to an audit.</li> <li>Cooperating with and assisting the audit team leader at all times during the preparation, conduct and completion of the audit process.</li> <li>Assisting Lead Auditor in preparation and submitting of an audit report.</li> <li>Maintain training records for all CAMO staff including monitoring any refresher training requirements as per TNA.</li> <li>Design and deliver training as directed by the department authorities.</li> <li>Monitor and Review Corrective Action Plans.</li> <li>Evaluate the effectiveness of completed corrective actions.</li> <li>Investigate other operational functions as directed by the Head of Engineering/ED Engg.</li> <li>Ensure proper functioning of ARMS system for relevant section work.</li> <li>Any such other work as may be required from time to time by management.</li> </ul> |
| <b>Age</b>                             | Maximum 50 Years (as on 01.09.2023)   |
| <b>Salary &amp; Emoluments</b>         | INR 60,000 per month approx (all inclusive)   |

- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

#### **FIXED TERM EMPLOYMENT AGREEMENT:**

All the Selected candidates will be appointed for on a Fixed Term Employment Agreement. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

#### **Benefits – Free / Concessional Air Passages**

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on **Alliance Air Network only** each passage year as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition, the above post also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

#### **How to Apply**

Candidate who wish to apply, are advised to log on to Careers page of Website [www.allianceair.in](http://www.allianceair.in), download and fill in the Application Format and send the filled-in application along with the CV by Post / Speed post / courier at following address in an envelope that must be super scribed with the post.

**Post Applied For \_\_\_\_\_**  
**Alliance Air**  
**Personnel Department**  
**Alliance Bhawan,**  
**Domestic Terminal -1, I.G.I Airport,**  
**New Delhi – 110037**

**The last date of receipt of applications is 1700 hrs on 06.10.2023 on the above address.**

**Applications received after the last date will not be entertained.**

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

**Candidates are required to submit following with application: -**

- i) A duly filled in Application Form in the prescribed format which is available on Career Page of Website: [www.allianceair.in](http://www.allianceair.in)
- ii) A recent passport size photograph pasted in the space provided in the Application Format
- iii) One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience, salary etc will be required to be submitted with application. Original certificates will be required at the time of Interview.
- iv) A Demand Draft for an amount of **Rs. 1500/- (Rupees One Thousand Five Hundred only)** payable to **Alliance Air Aviation Limited**, payable at New Delhi (**Not Applicable for SC/ ST Candidates**).
- v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY:** Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment. Candidates belonging to OBC category, the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer" Certificate should not be older than 06 (Six) months from the date of eligibility criteria.  
Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.
- vi) Curriculum vitae (CV)

**TA,DA Reimbursement to SC / ST candidates**

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

**COVID-19 GUIDELINES FOR INTERVIEW**

In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the interview and follow the guidelines as listed under:

- (a) All candidates should strictly follow the extant ICMR guidelines prior to attending for interview.
- (b) All candidates attending the Interview shall wear appropriate face masks properly covering their nose, mouth, chin etc and carry personal hand sanitizer. The candidates shall remove the mask at gates for identification. **Those candidates without face masks shall not be permitted to attend the Interview.** All candidates seeking entry into the venue have to stand in the queues at the Gates, entrances etc. so that social distancing as per norms can be ensured.
- (c) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
- (d) Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the interview. They shall not be permitted for further process.
- (e) All candidates shall bring their own water bottles / other refreshments and avoid sharing of personal items.
- (f) All candidates shall bring their own stationery items and avoid sharing of such items.

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**Alliance Air Aviation Limited**  
(A wholly owned subsidiary of AIAHL)

**FORMAT OF APPLICATION**

Paste a recent  
Passport size  
photograph

(Please do not  
staple)

Post Applied For \_\_\_\_\_

- I. a/ Name: \_\_\_\_\_  
b/ Father's Name: \_\_\_\_\_  
c/ Address: \_\_\_\_\_  
\_\_\_\_\_

Pin Code \_\_\_\_\_

d/ Contact Details:

- i) Telephone Nos.: \_\_\_\_\_  
ii) Mobile No.: \_\_\_\_\_  
iii) E-mail id: \_\_\_\_\_

e/ Date of Birth: \_\_\_\_\_

f/ Age (As on 01.09.2023) \_\_\_\_\_ (Years) \_\_\_\_\_ (Months) \_\_\_\_\_ (Days)

g/ Nationality: \_\_\_\_\_

h/ Religion: \_\_\_\_\_

II. Category you belong to:

(Please )

GEN

SC

ST

OBC

EWS

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong \_\_\_\_\_

Serial number of the certificate in the Central List of OBC . : \_\_\_\_\_

III. Bank Draft No. \_\_\_\_\_ & Bank Draft Date: \_\_\_\_\_ Bank Draft drawn

on: \_\_\_\_\_ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

| Exam. Passed | University/ Board | Year of Passing | Subjects | % age of Marks |
|--------------|-------------------|-----------------|----------|----------------|
|              |                   |                 |          |                |
|              |                   |                 |          |                |
|              |                   |                 |          |                |
|              |                   |                 |          |                |

V. Have you ever been employed?

(Please . If yes, give details):

YES

NO

VI. Experience ( Starting form present Employer )

| Organization | Designation | Period |    | Details of job assignment | Last Salary Drawn | Reason for leaving |
|--------------|-------------|--------|----|---------------------------|-------------------|--------------------|
|              |             | From   | To |                           |                   |                    |
|              |             |        |    |                           |                   |                    |
|              |             |        |    |                           |                   |                    |
|              |             |        |    |                           |                   |                    |
|              |             |        |    |                           |                   |                    |

The experience should be post qualification.

VII. Passport Details

Number : \_\_\_\_\_

Date of Issue : \_\_\_\_\_

Date of Expiry: \_\_\_\_\_

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date:

SIGNATURE OF CANDIDATE

**OBC Certificate Format**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Smt / Kum \_\_\_\_\_ Daughter of Shri / Smt. \_\_\_\_\_ of Village / Town \_\_\_\_\_ District / Division \_\_\_\_\_ in the \_\_\_\_\_ State, belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. \_\_\_\_\_ and / or her family ordinarily reside(s) in the \_\_\_\_\_ District / Division of \_\_\_\_\_ State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.13/15

District Magistrate / Deputy Commissioner, etc.  
Seal

Dated : \_\_\_\_\_

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar and
  - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.
  - (v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

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Government of .....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent Passport size  
attested photograph of  
the applicant

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.